

DOISY COLLEGE OF HEALTH SCIENCES
SAINT LOUIS UNIVERSITY



Distinguished Service Award
Nomination form

*****Eligibility of nominee requires full-time status*****

Date:

Name of nominee:

Your name: (Print)

Signature: (if not emailed)

Purpose: The Distinguished Service Award recognizes and values the activities undertaken by a faculty or staff member who demonstrates creativity, promotes quality service, exhibits leadership, supports community outreach and demonstrates a commitment to serve diverse populations.

Eligibility: Full-time faculty/staff who have made significant contributions in service to the university and/or external stakeholders while employed at Saint Louis University. Award recipients are eligible once every five years.

Criteria: A distinguished member of DCHS with two years or more of university service who has consistently made a significant positive impact beyond Saint Louis University and within the person's larger community and/or profession. The award recognizes an exemplary colleague who is recognized for his or her community service and fostering the mission of the university including, but not limited to: leadership, commitment to social justice and service to others.

Nominations may be submitted by anyone, including the nominee themselves. Nominations, including self-nominations, should be submitted to Sue McGahan, Awards Committee Chair, by February 16, 2018. The nominee, along with his/her department chairperson, will be notified by the Awards Committee. The nominee will be requested to compile all required documentation in a single submission packet. Completed packets are due March 19, 2018. The committee will review all eligible nominations and recommend an award recipient to the dean.

Submission materials include the following:

- 1) Begin with a statement describing how the applicant's service contributions make he or she an eligible candidate for this award (why he or she deserves the award).
- 2) Submit service report from Activity Insight or resume of service.
- 3) Statements (letters) of support from two to three colleagues familiar with your service (e.g., colleagues from Saint Louis University, professional organizations, mission groups, churches). At least one should be from a person/organization outside of DCHS.

Award Recipients will receive the following:

1. A certificate in recognition of their service
2. A letter of recognition from the Dean
3. A featured article on the DCHS website
4. \$100 contribution to charity or organization of choice

The award will be presented at DCHS Faculty and Staff Awards Reception on May 3, 2018.

The deadline for nominations is February 16, 2018 and the deadline for application packets is March 19, 2018.