



SAINT LOUIS UNIVERSITY
TUITION REMISSION REQUEST FORM FOR
FORMER FULL-TIME FACULTY/STAFF AND DEPENDENTS

Please print all responses:

Former Employee Name: _____ Banner ID Number: 000
Last First MI

Position/Title: _____

Dates of Employment: _____ Phone: _____

Current Home Address: _____
Street City State ZIP

INFORMATION ON INDIVIDUAL SEEKING TUITION REMISSION BENEFITS

Name: _____ Former Employee Dependent Spouse/Child

Birth Date: _____ Are you seeking tuition benefits for: Undergraduate Education Graduate Education

Have you earned your Bachelor's degree? Yes No If no, indicate any college credit hours earned to date: _____

Please indicate your college and anticipated graduation date.

Saint Louis University College/School: _____

Anticipated graduation Date: _____

I understand that as a condition of receiving tuition benefits, I must complete a Free Application for Federal Student Aid (FAFSA) form in accordance with Student Financial Services.

Signature of Tuition Remission Applicant (Former Employee, Spouse or Child) Date

BENEFITS DEPARTMENT CERTIFICATION OF ELIGIBILITY

On the basis of the former employee's length of service, the applicant named above is eligible for the University Tuition Remission Plan.

Signature of Benefits Representative Date

Circle one: North Campus South Campus Scott Law School

STUDENT FINANCIAL SERVICES ONLY

Term: _____ Code #: _____ # Hours: _____ Hours \$ _____ Award \$: _____

1. A spouse or child of a former employee of Saint Louis University is eligible for Saint Louis University undergraduate tuition remission benefits under the Tuition Remission Plan provided: the former employee completed a minimum of three consecutive years of service at Saint Louis University; the former employee and the spouse/child meet all eligibility conditions/requirements of the Tuition Remission Plan and the spouse/child meets all admission/enrollment requirements of Saint Louis University.
2. A spouse or child who satisfies the eligibility requirements of the University Tuition Remission Plan shall be entitled to a waiver of the published cost of tuition for undergraduate for-credit hours taken at Saint Louis University.
3. Saint Louis University fees, course-related fees, and tuition costs for non-credit courses or SLU Medical School tuition will not be paid by the Saint Louis University Tuition Remission Plan.
4. A spouse or child who has earned a Bachelor's degree will not be eligible for the Saint Louis University Tuition Remission Plan. Additionally, dependent children are no longer eligible for the benefit after reaching 25 years of age.
5. Termination of employment (voluntary or involuntary) with the University after benefits have been awarded and prior to the completion of the fourth week of a regular semester or the second week of the session for terms other than a regular semester shall be billed to the student (spouse/child) for the amount of tuition remission benefit granted for the enrollment period. With regard to former employees whose employment involuntarily terminated pursuant to the 2017 Magis Operational Excellence Program, the following shall apply upon the acceptance of each former employee's severance agreement:
 - A. Former employees who have accepted their separation agreements with 5-9 years of completed service and their eligible dependent(s) are eligible to utilize the benefit within 2 years of the former employee's date of separation. Participants must be admitted and enrolled into an applicable University program within this time period.
 - B. Former employees who have accepted their separation agreements with 10+ years of completed service and their eligible dependent(s) are eligible to utilize the benefit within 7 years of the former employee's date of separation. Participants must be admitted and enrolled into an applicable University within this time period.
6. The Saint Louis University Tuition Remission Plan is fully described in the Tuition Remission Plan document. This Tuition Remission Plan document is available in the University Benefits Department and the Human Resources website, hr.slu.edu.

STEPS TO APPLY FOR THE UNIVERSITY TUITION REMISSION PLAN

1. Complete this Tuition Remission Benefit application. Please note that the completion of this application does not guarantee use of the benefit.
2. Return the completed and signed Tuition Remission Benefit application to the University Benefits Office for certification of eligibility.
3. Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. Applicants are encouraged to contact the Office of Student Financial Services at 314-977-2350, or sfs@slu.edu, if assistance is needed.