

LISA SONIA TAYLOR

EDUCATION

- SAINT LOUIS UNIVERSITY, Saint Louis, MO
Doctor of Philosophy in Higher Education Administration
Other: Certificate in University Teaching Skills
Expected May 2016
Expected December 2014
- HOWARD UNIVERSITY SCHOOL OF LAW, Washington, DC
Juris Doctor
May 2000
- UNIVERSITY OF TORONTO, Toronto, Canada
Bachelor of Arts in Political Science and History (Honors)
November 1995
-

TEACHING EXPERIENCE

- INSTRUCTOR OF LAW:
- Leadership and Education Based Advocacy: Youth In Government, Saint Louis University School of Law, St. Louis, MO
2013 – present
- ADJUNCT INSTRUCTOR:
- Multicultural Issues in the Law, Saint Louis University, St. Louis, MO
Spring 2014
- INSTRUCTOR:
- U101 and First-Year Interest Group, Saint Louis University, St. Louis, MO
2012 - 2013
 - Theories of Punishment, PLUS Program, Ohio Northern University, Ada, OH
Summer 2010
-

PROFESSIONAL EXPERIENCE

- SAINT LOUIS UNIVERSITY SCHOOL OF LAW, Saint Louis, MO
Program Director for Multicultural Affairs and Outreach
July 2011 – present
- Serve as the law school's chief diversity officer and ex-officio member of the multicultural affairs committee
 - Design and implement diversity programming and public service activities
 - Counsel students and work to enhance the academic, educational and cultural interest of underrepresented students
 - Advise faculty on programs to integrate diversity and cultural competence into the curriculum
 - Designed and conducted a student cultural assessment survey and worked with the multicultural affairs committee to develop a long-term strategic plan for diversity initiatives at the law school
- FLORIDA A&M UNIVERSITY COLLEGE OF LAW, Orlando, FL
Assistant Dean for Admissions
July 2010 – August 2011
- Served as the law school's chief admissions officer

- Managed and advised on all aspects of the law school admissions, student recruitment efforts and marketing strategies
- Evaluated candidates for admission and serve as ex-officio member of the college's admissions committee
- Streamlined the file management system and implemented paperless review of applications that helped improve customer service
- Increased the pool of qualified applicants while simultaneously improving the LSAT median, 25th and 75th percentiles of the incoming class
- Organized first-year orientation, information sessions and diversity programs
- Managed the scholarship and grant process for incoming and rising students
- Conduct statistical and trend analysis to evaluate performance and set goals for department

OHIO NORTHERN UNIVERSITY COLLEGE OF LAW, Ada, OH

Director of Development

November 2007 – June 2010

- Served as the chief development officer for the College of Law
- Set development priorities based on the evaluation of college needs and produced monthly and quarterly reports for the University's Advancement Office, Alumni Board and Board of Trustees
- Coordinated the Dean and development office's monthly gift acknowledgement program and the yearly scholarship donor acknowledgement letter campaign
- Managed alumni relationships, solicited gifts and coordinated the law school's participation in University's comprehensive campaign
- Prepared grant proposals, gift agreements and promotional materials for potential donors
- Successfully wrote grant and directed a \$300,000 LSAC DiscoverLaw.org Prelaw Scholars Program at Ohio Northern University

OHIO NORTHERN UNIVERSITY COLLEGE OF LAW, Ada, OH

Associate Director of Law Admissions

August 2003 – November 2007

- Coordinated law school's diversity recruitment efforts and served as advisor for diversity related programs and policies
- Helped coordinate and served as evaluator for law school's Summer Starter Program
- Administered law school's need-based grant program
- Developed recruitment and marketing strategies that helped increase the qualified applicant pool and raised the LSAT median and 25th percentiles

HOWARD UNIVERSITY SCHOOL OF LAW, Washington, DC

Research Assistant for the Assistant Dean of Admissions

June 2002 - August 2003

- Assisted dean of admission in efforts to reorganize file management system that improved customer service and streamlined the decision making process
- Assisted with the development of new and targeted recruitment strategies
- Coordinated on-campus recruitment events and assisted with orientation programming

OFFICE OF THE ELECTION ADMISITRATOR, International Brotherhood of Teamsters, Washington, DC
Staff Attorney and Campaign Finance Coordinator September 2000 – June 2002

- Conducted election related protest investigations
- Made recommendations to the Election Administrator and drafted decisions
- Managed the process by which candidates reported campaign finances to the Election Administrator

PROFESSIONAL SERVICE

President's Diversity Council, Saint Louis University
Member August 2011 - present

Pre-Law Advising Committee, Saint Louis University
Advisor April 2012 - present

Law School Admission Council Annual Meeting and Educational Conference Planning Committee
Member July 2011 - June 2012

PRESENTATIONS

Pre-Law: Mock Class, Midwest Black Law Students Association Regional Convention
Presenter February 2013

Everything You Always Wanted to Know About Teaching Diverse Students But Were Afraid to Ask, Midwest Clinical Conference
Presenter November 2012

Making a Case for Your Diverse Skills, Saint Louis University School of Law Hispanic Law Students Association
Presenter November 2012

Non-traditional Methods of Seating a Class, Law School Admission Council Annual Meeting and Educational Conference
Panelist and Moderator June 2012

Recruiting and Admissions Practices in a Declining Pool, Law School Admission Council Annual Meeting and Educational Conference
Moderator June 2012

Supporting At-Risk and Low Income Students, Midwest Association of Pre-Law Advisors Annual Conference
Presenter October 2011

PROFESSIONAL LICENSURE

The Florida Bar (inactive)

SKILLS

- Proficient with Microsoft Office Applications, Google Applications, LexisNexis, Westlaw and TWEN, Blackboard Learn, Banner, ACES2, PeopleSoft and Blackbaud Fundraising Software