

# CIRCULATION POLICIES

## Book Loan Periods

Undergraduate Students:	21 Days
Graduate Students:	120 Days
Faculty:	120 Days
SLU Staff:	120 Days
Courtesy Borrower:	21 Days
MERLIN Loaned Books:	
Undergraduate:	21 Days
Graduate/Staff/Faculty:	120 Days
MOBIUS Loaned Books:	28 Days

## Renewals

Books may be renewed 7 days before the due date if not held by another patron.

MOBIUS books may only be renewed twice.

## Holds

Books in the SLU/MOBIUS system can be placed on hold online by the requestor or at the Patron Services Desk. When the book is received at Pius Library, the requestor will be notified to pick up the book at the Patron Services Desk.

## Searching Books

If an item cannot be located in the general collection, a patron may fill out a search card at the Patron Services Desk. When the item is found the patron will be contacted via their SLU email. If the item is not found after being searched three times, Patron Services staff will automatically request the item from another MOBIUS library. If this option isn't available, the patron will be notified and Patron Services staff will help the patron request the item through ILLiad Interlibrary Loan service when needed.

# CIRCULATION POLICIES

(CONTINUED)

## Overdue Books & Fines

Overdue Notices for SLU Pius, MCL and Law Library are sent when books are 5 and 10 days overdue. After 30 days overdue books are considered lost and the borrowing patron will be billed with a lost book fee of \$120.

Media and reserve items are subject to separate overdue and billing policies.

Overdue notices for MOBIUS loaned books are sent when books are 7 and 14 days overdue. After 28 days overdue books are considered lost and the borrowing patron will be billed with a lost book fee of \$120.

Failure to receive a notice does not exempt a borrower from the responsibility to return books on time and is not grounds for the cancellation of fines.

Billed books and fine totals exceeding \$50 will result in a loss of borrowing privileges, registration holds, and transcript holds.

If material is returned in a damaged condition, the library will bill the borrower \$100 for replacement cost and a \$20 processing fee. Examples of damage can include writing or highlighting, food spills, water damage, Post-It note usage, folding pages, tearing or removing pages, excessive heat or sunlight on media materials.

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If you have any questions, email Patron Services at [piuscirc@slu.edu](mailto:piuscirc@slu.edu), call 314-977-3087, or visit the Patron Services Desk and ask to speak with a full-time staff member.



**SAINT LOUIS  
UNIVERSITY™**

— EST. 1818 —

# PIUS XII MEMORIAL LIBRARY

**BUILDING HOURS  
FALL 2021-SPRING 2022**

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**3650 LINDELL BOULEVARD  
ST. LOUIS, MO 63108**

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<http://lib.slu.edu/>

# FALL 2021

AUGUST 25 – DECEMBER 18

## Building Hours (August 25 – December 18)

Sunday	10am–2am
Monday–Thursday	7:30am–2am
Friday	7:30am–6pm
Saturday	10am–6pm

## Labor Day

Sunday, September 5	10am–6pm
Monday, September 6 (Official University Holiday)	Closed

## Midterm Exams

Saturday, October 16	10am–9pm
Sunday, October 17	10am–2am
Monday–Thursday, October 18–21	7:30am–2am
Friday, October 22	7:30am–6pm

## Fall Break

Thursday–Friday, October 28–29	7:30am–6pm
Saturday, October 30	10am–6pm
Sunday, October 31	Open at 10am

## Thanksgiving

Wednesday, November 24	7:30am–6pm
Thursday, November 25 (Official University Holiday)	Closed
Friday, November 26 (Official University Holiday)	Closed
Saturday, November 27	Closed
Sunday, November 28	Open at 10am

## Final Exams

Saturday, December 11	10am–6pm
Sunday, December 12	10am–2am
Monday–Thursday, December 13–16	7:30am–2am
Friday, December 17	7:30am–6pm
Saturday, December 18	10am–6pm

# WINTER RECESS

DECEMBER 19 – JANUARY 15

## Building Hours

Sunday	Closed
Monday–Friday	7:30am–6pm
Saturday	10am–6pm

## Christmas & New Year's

Friday, December 24 (Official University Holiday)	Closed
Saturday–Sunday, December 25–26	Closed
Monday–Tuesday December 27–28 (Official University Holiday)	Closed
Wednesday–Thursday, December 29–30	7:30am–6pm
Friday, December 31 (Official University Holiday)	Closed
Saturday–Sunday, January 1–2	Closed
Monday, January 3 (Official University Holiday)	Closed

## IMPORTANT INFORMATION

**Library Hours** 314-977-3580

**ASK SLU Patron Services Desk** 314-977-3087  
**Email** piuscirc@slu.edu

**Interlibrary Loan** 314-977-3104  
**Email** piusill@slu.edu

**Reserves and Electronic Reserves** 314-977-3585  
**Email** eres@slu.edu

**ASK SLU ATC Desk** 314-977-3103  
**Email** piusref@slu.edu

**Library Hours Online**  
<http://lib.slu.edu/about/hours>

# SPRING 2022

JANUARY 16 – MAY 21

## Building Hours (January 16 – May 21)

Sunday	10am–2am
Monday–Thursday	7:30am–2am
Friday	7:30am–6pm
Saturday	10am–6pm

## Martin Luther King Day

Sunday, January 16	10am–6pm
Monday, January 17 (Official University Holiday)	Closed

## Midterm Exams

Saturday, March 5	10am–6pm
Sunday, March 6	10am–2am
Monday–Thursday, March 7–10	7:30am–2am
Friday, March 11	7:30am–6pm

## Spring Break

Saturday–Sunday, March 12–13	Closed
Monday–Friday, March 14–18	7:30am–6pm
Saturday–Sunday, March 19–20	Closed

## Easter

Holy Thursday, April 14	7:30am–6pm
Good Friday, April 15 (Official University Holiday)	Closed
Holy Saturday, April 16	Closed
Easter Sunday, April 17	Closed
Easter Monday, April 18	7:30am–6pm

## Final Exams

Sunday, May 8	10am–2am
Monday–Thursday, May 9–12	7:30am–2am
Friday, May 13	7:30am–6pm
Saturday, May 14	10am–6pm
Sunday, May 15	10am–2am
Monday, May 16	7:30am–2am
Tuesday–Friday, May 17–20	7:30am–6pm
Saturday, May 21	10am–6pm