



# TRiO PROGRAMS MENTOR

## 2017 Position Description

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### Position Abstract

The TRiO Programs Peer Mentor will serve as a resource and knowledgeable guide to students participating in TRiO and Student Educational Services Programs. TRiO programs are federally funded programs designed to provide additional support to students who qualify. The TRiO Programs mentor is a year-round position that starts in August 2017, and ends in May 2018.

The successful student leader must have a passion for working with a diverse student population, be committed to student learning and development, be committed to diversity and social justice, possess strong critical thinking and problem solving skills, demonstrate initiative, communicate effectively, have a positive attitude, have developed interpersonal human relations skills, and have an ability to plan and organize. In addition, the student leader should work towards an awareness of self and others to better meet the needs of students they serve. The student leader will connect and integrate the servant leadership framework into their First-Year Experience leadership position.

### Responsibilities

- Function as a positive role model and resource for students, utilizing interpersonal skills and knowledge of SLU.
- Proactively develop collegiate relationships with each student via one-on-one appointments and group events,
- Develop and facilitate programming that engages students at the personal, social, and educational levels, and demonstrates a high level of professionalism.
- Function and collaborate in team settings.
- Attend all required meetings, trainings, outings, etc. Training dates and times will be announced in mid-January.
- Represent the university with pride and respect at peer mentor sponsored activities as well as other University activities, both on and off campus. This includes how you represent yourself online through social media and other websites.
- Maintain specified GPA requirement and use SLU's academic resources to achieve such.
- Perform other duties that are necessary for the successful execution of SES programs.

### Job Expectations and Requirements

- Beginning August, 2017, Peer Mentors are expected to work up to 10 hours per week.
- Completed at least 3 semesters at SLU and be of junior or senior class standing by the 2017-2018 school year
- Have a cumulative GPA of 2.5 or above
- Federal Work Study eligibility is preferred but not required
- Experience in SES or TRiO programs is preferred (e.g. Student Support Services, McNair, Talent Search, Upward Bound, and Gear-Up).
- Adherence at all times to confidentiality, and ability to maintain objectivity.
- Ability to work in a low-structured environment
- Knowledge of Microsoft Office Suite, Google Apps, web-resources, social media, etc.
- Necessary personal characteristics for this paraprofessional position include: knowledge of SLU resources, connectedness to and involvement on campus, maturity, approachability, ability to role model, ability to maintain confidentiality, dependability, flexibility, appreciation of diversity, and good communication skills. Additional characteristics sought for returners specifically: leadership skills, initiative, ability to effectively work in a team setting, motivation throughout all sessions, and ability to mentor younger leaders.

### Accountability

- Peer Mentors are directly supervised by the Peer Mentor Program Coordinator
- Peer Mentors must complete employment paperwork with Saint Louis University as indicated during training.

**Selection Timeline**

January 18, 2017

January 19, 2017

January 20, 2017

January 27, 2017

February 6 – 10, 2017

February 15, 2017

Info Session @ 5:30pm in BSC 253

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Application due by 11:59pm online on the Student Involvement Center's  
Groups Page ([groups.sluconnection.com/organization/involvement](http://groups.sluconnection.com/organization/involvement))

Group Interviews

Individual Oriflamme interviews for selected applicants

Notification of final selection via email