



**Origination:** 4/27/2021  
**Last Approved:** 4/27/2021  
**Last Revised:** 4/27/2021  
**Next Review:** 4/26/2024  
**Owner:** Jane McHowat: FT 12 Mo Faculty  
**Document Area:** School of Medicine  
**References:**  
**Applicability:** Saint Louis University Campus Wide

## Women in Medicine and Science Bylaws



SAINT LOUIS UNIVERSITY SCHOOL OF MEDICINE



### 1.0. Purpose

This policy establishes and codifies the bylaws of Saint Louis University (SLU) School of Medicine (SOM) Women in Medicine & Science Group (WIMS).

### 2.0 General Description

The mission of WIMS is to foster the growth, professional development, and academic advancement of women faculty, trainees, students, and staff.

### 3.0. Membership

Membership in WIMS is open to all women faculty, trainees, students, and staff at Saint Louis University School of Medicine.

### 4.0. Governance

The WIMS group is governed by a Steering Committee consisting of the following members:

- WIMS Steering Committee Chairperson
- Faculty Representatives
  - Basic Science Faculty
  - Clinical Faculty
- Member of staff
- Resident Representative
- AMWA Medical Student leads
- PhD student, or MD/PhD student, or postdoctoral fellow
- Sub-Committee chairs
- Member of Office of Diversity, Equity, and Inclusion (*ex officio*)
- Member of Office of Professional Oversight (*ex officio*)
- Member of Office of Graduate Medical Education (*ex officio*)

- Member of Office of Faculty Affairs and Professional Development (*ex officio*)
- Faculty Fellow for Equity Issues (*ex officio*)

A majority of members serving on the Steering Committee shall constitute a quorum. Members will be permitted to join the meeting via Zoom or other conference call method.

The Steering Committee meets monthly and the agenda will be set by the Chairperson.

Meeting minutes are kept by the Office of Faculty Affairs and Professional Development and distributed after each meeting.

Special meetings may be called by the Steering Committee Chairperson.

#### **5.0. Sub-Committees**

The following are standing WIMS subcommittees. Subcommittee chairs will be appointed from the WIMS Steering Committee. Subcommittee chairs serve for a minimum term of one year. *Ad hoc* subcommittees may be formed as necessary.

- **Mentoring Subcommittee**
  - This subcommittee is responsible for the WIMS mentoring program “Women Mentoring Women”.
  - This sub-committee selects women from the SLU SOM to attend the annual AAMC Early- and Mid-Career Women Faculty Leadership Development Seminars.
- **Programming Subcommittee**
  - This subcommittee selects the topics, speakers, and location of programs. The programs will focus on promoting careers for women in medicine and science as well as on women’s health issues or other issues deemed valuable to the organization’s membership.
- **Benchmarks Subcommittee**
  - This subcommittee will work with the Faculty Fellow for Equity Issues to address gender equity concerns at the School of Medicine.
- **Membership and Nominating Subcommittee**
  - This subcommittee will encourage participation in WIMS efforts.
  - This subcommittee promotes women at the SLU SOM through nomination and promotion for local, regional, and national awards.

#### **6.0. Amendments and Revisions to the Bylaws**

Proposed amendments or revisions of these bylaws shall be shared with all members of the Steering Committee, with opportunity to add input. A vote will be taken at the next Steering Committee meeting and passage of amendments or revisions shall require a two-thirds majority of those voting. At least ten days’ notice shall be given for the meeting to consider proposed changes. The notice shall include a copy of the bylaws with the proposed changes.

## **Attachments**

No Attachments

## Approval Signatures

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Approver	Date
Robert Wilmott: None [MO]	4/27/2021
Denise Johnson	4/14/2021

## Applicability

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SLUCare, Saint Louis University

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