# PASE Learning Center Hands-On Cadaver Workshops What you need to know – Course Details

Registration – will be located on the 1st floor in the main lobby.

- On the first day you will sign in, fill out a Specimen/Photo Agreement Form (this must be signed and returned prior to entering the lab) There are no photos allowed in the lab areas or in the auditorium during dissection presentations
- Locate your name tag they will be arranged at the registration desk in alphabetical order by last name
- Pick-up a course folder that will contain a finalized schedule, shuttle schedule, participant list, vendor thank you, and a course evaluation
- We ask that you please fill out the evaluation and return by dropping in the basket on the registration desk prior to your departure. We value your input!
- A certificate of attendance will be available on the registration table after lunch on the final day of the course. Please note this is proof of attendance only and will not have the number of CME or CE hours on it

**Complimentary Wireless – is available**: to access this you must connect to SLU Guest (no password is required), go to your internet browser to accept the terms, you should then be able to access the internet. Should you need assistance signing in, you can see the Program Coordinator at the registration desk.

**Meals** - Course tuition includes a complimentary breakfast and lunch for each day of the course unless there is no breakfast or lunch scheduled (this sometimes happens if a course starts later in the afternoon or dismisses prior to lunch. Any special dietary requests need to be emailed to the **Course Coordinator**.

**Exhibits** - located in the dining area on the  $2^{nd}$  floor. The room is spacious enough to allow for exhibits and vendor presentations. Participants will have time to visit with the vendors during assigned breakfast, break, and lunch times.

**CME Credit** – CME credit for MD's or PA's will be processed within 3-4 weeks upon course completion. You must sign in each day of the course to ensure the proper numbers of credits are issued. You will receive an email with a short post-course evaluation to complete with instructions how to download and print your CME Certificate or transcript for this reason, it is very important we have your correct email.

**Continuing Education** – For other types of continuing education credits such as (i.e. Nurses, Paramedics, and Podiatric) these credits are not processed from our office so the processing time may vary and you will not be able to sign-in and download your transcripts/certificates.

#### **PASE Learning Center**

### Hands-On Cadaver Workshops What you need to know – Course Details

#### What to Wear

- Casual dress is recommended. Scrubs are to be worn during hands-on lab sessions, we have a limited number of scrubs available for your use (they will be located behind the auditorium)
- o You will be given time to change into your scrubs prior to entering the lab
- Soiled scrubs should be placed in the designated laundry bins at the end of each day
- Appropriate footwear is required in the lab, no open-toed shoes or sandals will be allowed
- Aprons, head covers, shoe covers, gloves and goggles are available in the lab and recommended for use during the lab sessions
- o All **shoe covers and gloves MUST** be removed prior to exiting the lab for any reason, please do not wear any protective covering to the dining area
- o Used gloves are to be discarded in the waste receptacles provided in the lab

## Lab Policies – In order to provide a safe and productive lab environment, please adhere to the following policies:

- Each lab station will have 2 surgeon participants
- A tray of appropriate surgical instruments will be provided and loaned to you for use in this course. You will be responsible for the organization and care of each tray during the workshop. All equipment will be inventoried when the course adjourns
- PLEASE DO NOT REMOVE INSTRUMENTS FROM OTHER STATIONS. The lab staff should be notified if you need additional instrumentation
- Put all used needles and blades in the sharps container at each station. There is also a "tissue only" container at each station for removed tissue
- O At the end of the day, store your instrument tray in the cabinet below each station An open silo on the opposite side of the station will hold your course syllabus
- For easy identification, lab staff will be attired in blue-colored scrubs and faculty in black
- With faculty, lab staff and vendors sharing limited floor space during lab sessions, remember to be patient and respectful to others
- Observers will be identified with red badges. They are invited to "observe only" during the hands-on sessions and will not be assigned a workstation
- o Leave your station as you would like to find it the next morning