

Not all agencies require a full contract for you to participate in clinicals. In lieu of a contract, some agencies are satisfied with a letter of good standing and a copy of our liability insurance which covers you while you are at their facility. **It is your responsibility to clarify with the facility if an agreement is required.**

If your clinical site requires a full contract with the University in order for you to practice at the site you, the student must complete this form and submit prior to starting the clinical experience.

Depending on an array of variables, the contracting period can take anywhere from a couple of weeks to a couple of months.

Complete and return to: Kari Elbe
Clinical Contract Coordinator
Saint Louis University School of Nursing
Phone: 314-977-8904
FAX: 314-977-8949

For clarity, I prefer to receive this form typed and submitted via email to ksaunde4@slu.edu

Student Name: _____ Today's date: _____

Student Contact Info: Phone No.: _____ Email _____

Specialty Option: _____ Course/s _____

Course Coordinator: _____ Year in Program: _____

Facility Name: _____

Facility Address: _____

Name of Contact Person at Facility:

Contact Person is not the preceptor. This is the person who will help facilitate a contract at the agency

Facility Contact Person's Title: _____

Phone No: _____

Fax No. _____

Email Address of Contact REQUIRED: _____

Name of potential preceptor: _____

Dates you anticipate performing clinical at this site: _____ to _____

Month/Year

Month/Year