

Sigma Theta Tau International
Delta Lambda Chapter
Professional Development Scholarship

I. Purpose of the Scholarship

The purpose of the scholarship is to recognize and promote professional development of nurses and/or nursing students in the area of nursing science and/or practice by providing funds to attend a professional conference. Preference will be given to those who have submitted an abstract for presentation which has been accepted.

II. Fund Sources

- Private donation without restrictions to STTI policies
- General chapter funds as approved in the budget

III. Processing Fund Monies

1.The Finance Committee of the chapter recommends funds in the budget from the general fund or designated funds for awarding scholarships. This budget is approved by the chapter and administrated by the Executive Committee. The Treasurer expends monies from the scholarship fund to the recipient(s).

2.The Executive Committee of the chapter announces the scholarship program. The Committee approves the recommendations of the Awards Chair and the awards committee responsible for the scholarship process and may allocate additional funds for scholarship on the basis of availability. The Treasurer will distribute the scholarship funds based on the approval of the executive committee.

3.The chapter committee responsible for the scholarship process reviews applications; recommends the awards of scholarships according to the policies of the chapter as they correspond to the bylaws of STTI; and monitors fund usage by recipients. A five-year record should be kept by the chapter on all recipients of monetary awards. Information on recipients should include name and address, amount of award, and how the person was selected and criteria utilized.

IV. Criteria for Awarding Scholarships

A. Applicant Criteria

1. An active member of Delta Lambda Chapter of Sigma Theta Tau International
2. Member has identified a conference which promotes professional development (preference will be given to those who have submitted an abstract for presentation)

B. Application

1. Submit a scholarship application with attachments as noted below.
2. Signed formal agreement for money usage
3. Attachments:
 - a. Curriculum Vitae.
 - b. Written goals statement of how this conference will promote professional development in nursing.
 - c. Meeting Information: Title, Date, Location. (please attach brochure)
 - d. Copy of submitted Abstract (if applicable)
 - e. Letter of Acceptance of Abstract (if applicable)
 - f. Estimated Expenses (registration, transportation, lodging)

C. Competitive basis for fund allocation

1. Quality of written goals
2. Abstract Submission
3. Confirmation of Presentation at Conference
4. Scholarship fund budget and number of proposals submitted

V. Scholarship Allocation

The scholarship may be awarded biannually with a maximum amount of \$1000 during each awarding period. The individual scholarship amount will be determined by need, the amount of funds requested, the number of requests and availability. The amount per award period is not to exceed \$1000.

The amount of a scholarship will be determined by the amount of funds requested, the number of requests and the availability of monies in the chapter scholarship fund.

VI. Scholarship Determination Committee

The Scholarship Determination Committee is a subcommittee of the Awards Committee consists of the awards chair and 2 additional chapter members identified by the awards chair. The Treasurer is designated as ex-officio member of the committee.

VII. Publicity

- A. Publicizing availability of scholarship widely
- B. Publicizing the criteria for awarding scholarships and the selection process
- C. Publicize scholarship recipients
- D. Final reports should be made available at chapter meetings
- E. Awards may be reported in chapter newsletters or on chapter Website

VIII. Scholarship Application Deadlines

There will be two deadlines for the applications of these scholarship funds annually. The first deadline will be March 31 (with the award date of May). The second application deadline will be October 31 (with the award date in December).

IX. Associated Documents

- A. Delta Lambda Scholarship Application
- B. Professional Development Scholarship Expenditure Form

* No member of the awards, scholarship, research committees or the chapter board of directors is eligible for funding while in office.

Approval Delta Lambda Chapter Board of Directors 1/31/13 pending

Sigma Theta Tau International Chapter Scholarship Application

Delta Lambda Professional Development Scholarship

Date : _____

Personal Data

Name : _____

Address: _____

Institution / Place of Employment: _____

Current Professional Occupation (If applicable): _____

Education

Undergraduate:

Institution : _____

Year of Graduation/ Currently enrolled: _____ Degree: _____

Graduate:

Institution: _____ Dates Attended: _____

Year of Graduation/ Currently enrolled: _____ Degree: _____

Doctoral:

Institution: _____ Dates Attended: _____

Year of Graduation/ Currently enrolled: _____ Degree: _____

Have you been the recipient of a Sigma Theta Tau International scholarship in the past?

Yes / No

Attachments to this application should include:

- Curriculum Vitae
- Statement of Goals.
- Meeting Information: Title, Date, Location. (please attach brochure)
- Copy of submitted Abstract (if applicable)
- Letter of Acceptance of Abstract (if applicable)
- Estimated Expenses (registration, transportation, lodging)

**Sigma Theta Tau International Chapter Scholarship
Agreement of Financial Expenditures
Delta Lambda Professional Development Scholarship**

The scholarship money awarded to _____ in the
amount of \$_____ and designated by

_____ Chapter shall be designated as follows
(specify exact usage or any restriction):

Signed by:

Recipient _____ Date _____

Chapter President _____ Date _____

Chapter Treasurer _____ Date _____

Chair, Awards Committee _____ Date _____