



## Application for Employer Deferred Tuition Payment Plan

In order to be eligible for SLU's Deferred Payment Plan, you must:

- Pay all tuition and fees not covered by your employer by tuition due date
- Complete this information and submit it to:  
Carolyn Merkel, One Grand Blvd., DuBourg Hall, Room 121, St. Louis, MO 63103  
phone: 314.977.2405, fax: 314.977.3437, email: [carolyn.merkel@slu.edu](mailto:carolyn.merkel@slu.edu)
- Provide a copy of your employer's tuition policy upon request
- Submit a new form each semester

### TO BE COMPLETED BY STUDENT

Student Name \_\_\_\_\_ Banner ID \_\_\_\_\_  
Semester for which deferment is requested \_\_\_\_\_  
I am registered for \_\_\_\_\_ credit hours in the term above.  
The semester begins on \_\_\_\_\_ and ends on \_\_\_\_\_.

### TO BE COMPLETED BY EMPLOYER

I certify that the above-named applicant is employed by this organization and is eligible for tuition benefits in the amount of \$ \_\_\_\_\_ or \_\_\_\_\_ % for the term.

Name _____	of _____	Organization _____
Address _____	_____	City, State, Zip _____
Name _____	of _____	Authorized Representative _____
Title _____	of _____	Authorized Representative _____
Email _____	of _____	Authorized Representative _____
Telephone number of Authorized Representative _____		
Fax number of Authorized Representative _____		

By filling out and submitting this form, the student agrees to the following:

- I understand that if I do not achieve the required grades for my employer to provide payment or drop courses, I must make payment arrangements for balance due before enrolling for future terms.
- I understand that it is my responsibility to provide grades, bills, or other documentation to my employer for prompt payment. I am responsible for all fees or finance charges that are added to my account.
- If my employment or employment benefits change during the term, I will notify the student accounts office (314-977-2405) and make payment arrangements for my courses.
- I understand that any misuse, misrepresentation or inability to follow procedures may result in disqualification from SLU's tuition deferment option.