

Undergraduate Academic Affairs Sub-Committee Minutes

Thursday, February 13, 2025 - 9:00 am – 10:30 am
DB 406

Members in Attendance: L. Dorsey, E. Baker, G. Barker, T. Breitbach, K. Crews, E. Crowell, J. Haugen, J. Leonard, D. Manos, L. McLaughlin, J. Nichols, F. Niederman, S. Sell, S. Tyuse, A. Zampaulo

Absent/Excused: L. Billadeau, V. Murugan, J. Nichols, R. Rosenberg, M. Touns, S. Tyuse

Call to Order: Dr. Dorsey called the meeting to order at 9:00 am.

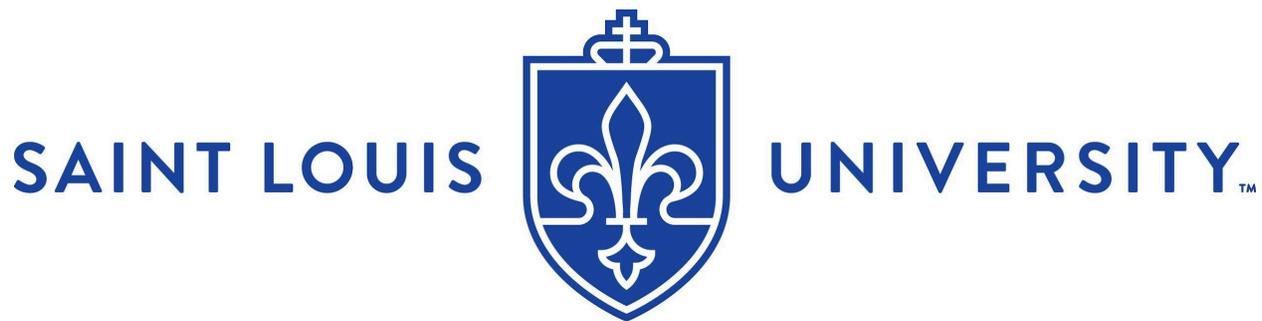
I. **Approval of Meeting Minutes – December 12, 2024**

Motion to approve minutes was put forth by Tony Breitbach and seconded by Scott Sell. All in favor -- Minutes were approved by the committee.

II. **Academic Programs:**

- Majors
 - Health Management, B.S. (CIM 466) – significant change. Dr. Dorsey and Dr. Arnold worked through the committee’s recommendations: 1) move to an attribute system; 2) clarify probation and continuation standards; 3) uncouple CIM change proposal from the department’s student handbook. All recommendations have been completed. There being no additional questions, a motion to approve by Ellen Crowell and seconded by Scott Sell. All in favor.
 - Exercise Science, B.S. (CIM 588) significant change. Dr. Dorsey summarized the areas proposed as 1) offering greater opportunities in the elective space of 3000 and 4000 providing greater flexibility; 2) the major will be offered on the Madrid campus; 3) the level of physics needs to be adjusted; 4) the Diet 2080 course must be changed to 3 credits. There being no questions, a motion to approve was made by Ellen Crowell and seconded by Scott Sell. All in favor.
- Minors
 - Geospatial Analysis and Visualization (CIM 170) – substantive change. Title change from Computational to current -- Geospatial Analysis and Visualization. There being no questions or concerns, a motion to approve was made by Tony Breitbach and seconded by Andre Zampaulo. All in favor
- Micro-credentials

Dr. Lisa Dorsey, Undergraduate Associate Provost, and Chair



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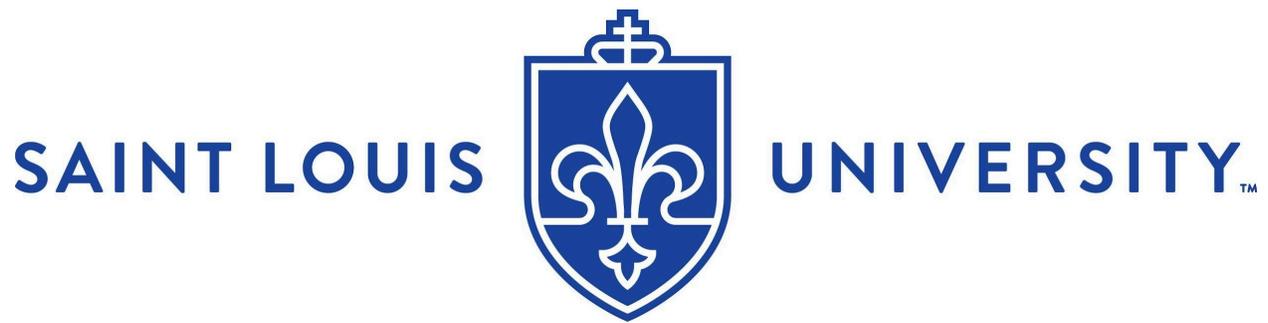
- SSE Critical Problem-Solving Skills Through Interdisciplinary Research (CIM 762). The title has been changed to **Problem Solving through research in Science and Engineering**. There being no questions or concerns, a motion was made to approve by Tony Breitbach and seconded by Andre Zampaulo. All in favor.
- SSE Leadership Through Peer Mentoring (CIM 761) – Skill set framed within science and engineering. The title has been changed to **Peer Mentor Leadership in Science and Engineering**. There being no questions, a motion to approve was put forth by Andre Zampaulo and seconded by Gary Baker. All in favor.
- Certificates
 - Didactic Program in Dietetics (CIM 293) - permanent, voluntary closure due to low enrollment. Received approval from the college. A motion to approve was made by Tony Breitach and seconded by Andre Zampaulo. All in favor.
- ABM
 - History, B.A. to M.A. (CIM 736) – The core attributes areas and continuation standards have been edited for clarity. A motion to approve was made by Scott Sell and seconded by Andre Zampaulo. All in favor.
- Informational Items - none

III. Old Business: None

IV. Policy Review:

- Waitlist Policy: With the continued work of Team #3, group B (identifying minimum and maximum class sizes) the waitlist policy will become more complicated and be in front of the line in the months ahead. Edits need to be made to allow for much needed consistency.
- Prerequisite Course Policy — Formal policy vs process. The committee expressed concerns about timelines and suggested that it become a formal policy to address the parameters of timelines. It was also suggested that Form 2 and Form 2b be more explicit. Form 7 should include language that this course ___ is a prerequisite for _____. The Office of the Registrar will be taking on this workload and will be monitoring student progression from one level to another. There is a staffing model being considered to automate this process.

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- Undergraduate Transfer Credit Articulation Policy Revised – work through your units.
- V. **Discussion Item:** None
- VI. **Announcements:**
- Next UAAC Sub-Committee Meeting March 13, 2025.