

**Promotion and Tenure Cover Sheet & Vote/Support Summary**

**AY 2024-2025**

***The entity that initiates the candidate’s P&T review should complete Part I and the next appropriate item, then forward this form with the candidate’s dossier so it advances through all levels of review.***

**PART I: Candidate Information**

1. Name (First, Middle, Last): *Click here to enter text.*
2. Banner ID: *Click here to enter text.*
3. Department/Center (if applicable): *Click here to enter text.*
4. College/School/Library (if applicable): *Click here to enter text.*
5. Present Rank: *Click here to enter text.* Date Effective: *Click here to enter text.*
6. Present Tenure Status: [ ]  Tenured [ ]  Tenure Track [ ]  Non-Tenure Track
7. IF applicant changed tracks, from/to which tracks and date change became effective:

[ ]  Tenure Track to Non-Tenure Track Date Effective: *Click here to enter text.*

[ ]  Non-Tenure Track to Tenure Track Date Effective: *Click here to enter text.*

1. Candidate Seeks:

[ ]  Promotion, to be effective on July 1, 2025, to the rank of

[ ]  Assistant Professor [ ]  Associate Professor [ ]  Professor

[ ]  Other: *Click here to enter text.*

[ ]  Tenure, with promotion (above), to be effective on July 1, 2025

[ ]  Tenure only, to be effective on July 1, 2025

1. Is this an early application? [ ]  Yes [ ]  No

Over 🡪

**Part II: Vote/Support Summary of Recommendations**

Note: **#** requires the ***number*** of votes, not yes/no response. INSERT ZEROES WHERE APPLICABLE.

Enter an “X” if colleague letters (#3 and/or #4) or letters from external evaluators (#5) are not required by the applicable standards.

1. Department/Center (if applicable):

NOTE: Refers to department of the whole as well as a formally designated department committee should there be one.

**#**Supports *Click here to enter text.* **#**Dissents *Click here to enter text.* **#**Recusals *Click here to enter text.*

Vote Recorder’s Name (Printed): *Click here to enter text.*

1. Department Chair or comparable administrator (if applicable):

Support *Click here to enter text.* Dissent *Click here to enter text.*

Chair’s Name (Printed): *Click here to enter text.*

1. Colleague Letters (SLU Department):

#Support *Click here to enter text.* #Dissent *Click here to enter text.* Not Required *Click here to enter text.*

1. Colleague Letters (SLU Non-Department):

#Support *Click here to enter text.* #Dissent *Click here to enter text.* Not Required *Click here to enter text.*

1. External Evaluators: Applicant meets the pertinent SLU criteria:

#Yes *Click here to enter text.* #No *Click here to enter text.* Not Required *Click here to enter text.*

1. College/School/Library:

**#**Supports *Click here to enter text.* **#**Dissents *Click here to enter text.* **#**Recusals *Click here to enter text.*

Vote Recorder’s Name (Printed): *Click here to enter text.*

1. Dean: Support *Click here to enter text.* Dissent *Click here to enter text.*

Dean’s Name (Printed): *Click here to enter text.*

1. Total number of dissents (Items #1 – #7 above; enter zero if no dissents) # *Click here to enter text.*
2. UCART: This vote is submitted directly to the Provost’s Office by the UCART chair.

Notes:

1. Abstentions are not acceptable.
2. Except for situations requiring recusal, all persons involved in this process should vote to support a recommendation to promote/tenure or dissent from such a recommendation.
3. Recusals may be made for the following and other conflict of interest reasons, all which should be explained in the pertinent recommendation letter(s). Individuals who recuse themselves from voting should not participate in the discussion of the dossier.
* Personal relationships
* Grievance involvement
* Voting participation in the P&T process at another level
1. Committee recommendation letters should note how many, if any, committee members were absent for the vote.

 5-23-24