

Saint Louis University Petition for Overload

Form #11

Section 1 Student	<hr/>	<hr/>	<hr/>
	Student Name	Student ID	Student Email
	<hr/>	<hr/>	<hr/>
	Primary Program/Major	Total Earned Hours	Current GPA

Section 2 Semester	Semester (fall/spring/summer and year) _____
	Current Total Number of Credits _____
	Requested Total Number of Credits _____

Section 3 Semester	I am requesting an overload of credits for a/an:	
	<input type="checkbox"/>	Undergraduate student taking more than 18 credit hours in Fall/Spring or 12 credit hours in Summer.
	<input type="checkbox"/>	Undergraduate student previously allowed to take post-baccalaureate/graduate credit taking more than 15 credit hours.
	<input type="checkbox"/>	Student taking more credits than the credit limit imposed by probation.
	<input type="checkbox"/>	Student taking more credits than the credit limit imposed by an academic program.

Section 4 Student Justification	<p>State in clear and concise sentences why a Petition for Overload is being submitted.</p>
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Petition for Overload**

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Section 5
Acknowledgements

I understand and acknowledge that:

- * In order for Undergraduate students to enroll in more than 18 credit hours in Fall or Spring or more than 12 hours in the Summer students must have a minimum cumulative grade point average of 3.00.
- * Undergraduate students will be charged additional tuition at the standard per-credit rate for all additional credits in Summer and for all credits above 18 credit hours in Fall or Spring.

Student Signature

Date

Section 6
Approval

Dean/Director Name

Signature

Date

Form Procedures

1. Student completes sections 1, 2 and 3.
2. Student acknowledges policies related to an overload in section 4.
3. Student meets with Dean/Director to discuss Petition for Overload and receives approval via signature in section 5.
4. Dean/Director submits approved Petition for Overload to the Office of the University Registrar.
5. Office of the University Registrar records the approved overload on the student's record.