

Saint Louis University
Petition for
Post-Baccalaureate Certificate Admission

Form
#15

Section 1 Student	<hr/>	<hr/>	<hr/>
	Student Name	Student ID	Student Email
	<hr/>	<hr/>	<hr/>
	Primary Program	Total Earned Hours	Student Phone #

Section 2 Certificate Request	<p>I am requesting admission into the following post-baccalaureate certificate in addition to the above listed primary program.</p> <p>Requested Post-Baccalaureate Certificate: _____</p> <p>I understand and acknowledge that:</p> <p>* Credits taken in the requested post-baccalaureate certificate may or may not satisfy the course requirements of my primary program.</p>	
	<hr/>	<hr/>
	Student Signature	Date

Section 3 Approval	Primary Program Approval	
	<hr/>	<hr/>
	Director/Chair Name	Signature
	<hr/>	<hr/>
	Date	

Section 4 Approval	Certificate Program Approval	
	<hr/>	<hr/>
	Director/Chair Name	Signature
	<hr/>	<hr/>
	Date	

- Form Procedures**
1. Student completes sections 1 and 2.
 2. Student receives approval from primary program Director/Chair via signature in section 3.
 3. Student receives approval from certificate program Director/Chair via signature in section 4.
 4. Certificate representative submits approved Petition for Post-Baccalaureate Certificate Admission to the Office of the University Registrar.
 5. Office of the University Registrar records the approved course on the student's record.