

Completing an electronic Conflict of Interest (eCOI) disclosure in eRS

If you have questions, please contact

COI@slu.edu

977-7047: Libby Tempel, Manager

977-6242: Rita Skiba, Graduate Assistant



SAINT LOUIS UNIVERSITY

Higher purpose. Greater good.

Login at <https://ers.slu.edu>

The screenshot shows a web browser window with the URL <https://ers.slu.edu/ers/logon.aspx>. The page features the Saint Louis University logo and the motto "Higher purpose. Greater good.™". A navigation bar includes links for "Login", "Home", "About", and "eRS Help", with the current mode set to "ERS_Admin".

eRS Login

- Please logon using your SLUNet ID and password. If you don't have a SLU network account, please call ITS 977-4000.
- After login, please select a role to continue to your dashboard
- To change or recover your password, please go to: password.slu.edu

SLU Net ID:

Password: (case-sensitive)

eRS Login Problems and Solutions

1. Password Failed - Please test your password in the Password Management Portal (password.slu.edu). If your password fails this test, contact the ITS help desk - helpdesk@slu.edu to have your password reset.
2. If your current password passes the Password Management Portal test, please contact ersadmin@slu.edu.
3. If you do not have an assigned role, please contact ersadmin@slu.edu to request an eRS account.

©eRS Patent Pending (Version 10.2, Feb. 2015)
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Where Knowledge Touches Lives

Use your SLU username (without "@slu.edu") and password

To start the disclosure, click “Submit My Current eCOI”

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» Jane Doe (PI) | Logout | Home | About | eRS Help
[Mode: ERS_Admin]

Jane Doe's Dashboard Profile
PI, eRS Demo Division - Medical

eRS Home
Research Offices ▶
Research Compliance ▶
eRS Training
eRS Forms
FUNding BLAST
Change Request
SLU Home
People Search
Sponsor List

Compliance Help

Reminder: The next annual Conflict of Interest Disclosure will be launched in January 2014. Please be mindful that the Conflict of Interest in Research Policy requires that any new significant financial interest must be disclosed within 30 days of discovery. New financial interests can be submitted by amending your eCOI disclosure if an eCOI disclosure is already on file. Please visit the [Conflict of Interest in Research](#) for instructions on submitting and amending your eCOI disclosure.
If you have any questions, please e-mail COI@slu.edu or call 977-7047 for assistance.

- **Submit My Current eCOI**
- My COI Disclosures
 - 1 unsigned
- My Trips
- Add New Trip

◦ Shared Files for Me
... 1 new file(s)

Reminders Help

- Research Interest Keywords
- Effort Reports (4 unsigned)

My eRS Profile Help

- My Profile
- Personal Information Manager
- My Proxies

Collaborative Work

- GDO Partner Registration
- Research Interest Keywords

If you have not yet completed the Financial Conflict of Interest (FCOI) training module, it will look like this:

» Jane Doe (PI) | Logout | Home | About | eRS Help
[Mode: ERS_Admin]

COI Form 2016 (2/27/2016) COI Status | COI Full View
COI Disclosure Edit Help
Employee: Jane Doe

| COI # | Version | Assign Date | COI Trained | Employee Sign Date | Admin Review Date | Review Status | COI Status | Employee Locked | Admin Locked | Closed |
|-------|----------|-------------|-------------|--------------------|-------------------|---------------|------------|--------------------------|--------------------------|--------------------------|
| 66217 | Original | 03/22/2016 | Not Trained | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

PERSONAL INFORMATION Help

| eRS ID | Name | Banner Id | Department/Division | Title | Contact |
|--------|----------|-----------|--|-------|-------------------|
| 82 | Jane Doe | -janedoe | eRS Development Team (Test Division 9) (Saint Louis University) | | jane__doe@slu.edu |

Save and Review

COI ENTRIES

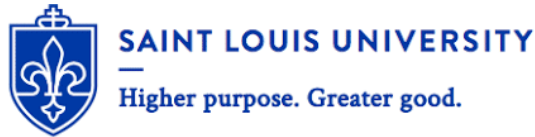
Save and Review

(Many people have already completed the FCOI training module. If so, see the next page.)

For instructions for the CITI training, [click here](#).

It may take up to 2 business days for your training information to be updated in eRS. If it has not updated, you can e-mail your completion certificate to COI@slu.edu

After completing the education module, you can return to eRS and complete eCOI disclosure



[» Jane Doe \(PI\) | Logout | Home | About | eRS Help](#)
[Mode: ERS_Admin]

COI Form 2016 (2/27/2016) COI Status | COI Full View
COI Disclosure Edit Help
 Employee: Jane Doe

| COI # | Version | Assign Date | COI Trained | Employee Sign Date | Admin Review Date | Review Status | COI Status | Employee Locked | Admin Locked | Closed |
|-------|----------|-------------|-------------|--------------------|-------------------|---------------|------------|--------------------------|--------------------------|--------------------------|
| 66217 | Original | 03/22/2016 | 3/23/2016 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

PERSONAL INFORMATION Help

| eRS ID | Name | Banner ID | Department/Division | Title | Contact |
|--------|----------|-----------|--|-------|------------------|
| 32 | Jane Doe | -janedoe | eRS Development Team (Test Division 9) (Saint Louis University) | | jane_doe@slu.edu |

Save and Review

COI ENTRIES

[1] UNRESTRICTED FUNDING

The purpose of this section is to identify any relationship in which a member of the University community is receiving non-grant funds from a potential research sponsor to the University. For example, a potential research sponsor may give funds to a researcher's departmental development account to support the researcher's activities without any restrictions. The University is grateful for such gifts, but maintains a responsibility to avoid any appearance of favorable treatment to those benefactors. Remember that within the Conflict of Interest Disclosure Form, **an employee must consider their spouse and dependent children to be one and the same with the employee.**

[1] Have you received any unrestricted funds in the previous or current calendar year?

Yes No

[2] BUSINESS RELATIONSHIPS (PART 1 , PERSONAL COMPENSATION AND INTELLECTUAL PROPERTY RIGHTS)

The purpose of this question is to identify any relationship in which a member of the University community is involved in a financial relationship **that appears to be related to his/her institutional responsibilities and/or sponsored activities.**

In this section, please report the following: (1) personal compensation such as salary, consulting fees, honoraria or other payments from the organization if those payments exceed \$5,000 per calendar year; and (2) intellectual property rights such as license fees, royalties, or milestone payments. Note that this does not include salary, royalties, or other remuneration from Saint Louis University or payments from government agencies for seminars, lectures, service on advisory committees or service on review panels.

Separately identify each applicable business relationship by selecting "New Entry" for each company or business relationship.

If you answer “Yes” to the financial interest questions, a “New Entry” button will appear

COI ENTRIES

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[2] Have you, your spouse, or your dependent children received \$5,000 or more in the past calendar year or expect to receive \$5,000 or more in the current calendar year from an entity that appears to be related to your institutional responsibilities and/or sponsored activities? Have you received any income from intellectual property rights (e.g., license fees, royalties, milestone payments)?

Yes No

If you, your spouse, or your dependent children received \$5,000 or more from an entity that appears to be related to your institutional responsibilities and/or sponsored activities, click "New Entry" at right

New Entry

When you click the “New Entry” button, a new page will load with specific questions

[2] BUSINESS RELATIONSHIPS (PART 1 , PERSONAL COMPENSATION AND INTELLECTUAL PROPERTY RIGHTS) Help

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Separately identify each applicable business relationship by selecting "New Entry" for each company or business relationship.

Please enter N/A if the question is not applicable

2-1 Name of Company
Name the individual or company with whom you have a business relationship.

2-2 Identify all applicable relationships for you, your spouse, or your dependent children.
For example, if you are an equity owner and your child is a paid employee for a company, you will identify both relationships in this section by selecting option (1) Self (SLU Employee) and (3) Child.

2-3 Your Role

2-4 Please describe your role in more detail. If you are on a speakers' bureau or give talks for the company, please provide the names of the drugs, devices, or products.

2-5 Amount Received in previous calendar year (Enter the dollar amount or '0')
Include the amount of money you received in US Dollars between January 1 and December 31 of the previous calendar year. You may gather this information from a federal form 1099, W-2, or 10-K. You may also collect this information from a deposit slip, remittance form, or other type of paper receipt. If you received multiple payments from a single Research Sponsor, please add all payments into a Total Amount. You may round to the nearest \$1,000.

2-6 Anticipated amount in current calendar year (Enter the dollar amount or '0')
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2-7 If this company sponsors any research or other sponsored activity in which you are involved, or if you are involved in any research with a drug/device/product from this company, PLEASE DESCRIBE details.
(Please provide title of project(s), eRS ID#(s), Grant/Award number(s), fund number(s) or other identifiable information for all projects. If you do not know this information, please include the name and contact information of the Principal Investigator.)

Please add eRS numbers or titles of related research, if applicable

[2] BUSINESS RELATIONSHIPS (PART 1 , PERSONAL COMPENSATION AND INTELLECTUAL PROPERTY RIGHTS) Help

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Test

Self (SLU Employee)
 Spouse
 Child
 Other


Advisor
 Employee
 Consultant
 Director
 Inventor
 Speaker
 Paid Participant in Continuing Education
 Expert Witness
 Shareholder
 Other

I speak about product A for company Test

5025

6125

This company sponsors eRS #12345



Clicking “Save” will take you back to the main list of questions

2-6 Anticipated amount in current calendar year (Enter the dollar amount or '0')
Include the amount of money you anticipate receiving in US Dollars between January 1 and December 31 of the current calendar year. This information may be a written or verbal agreement with the outside entity. This amount may be unknown until it is received; please make your best estimate. If you anticipate receiving multiple payments from a single Research Sponsor, please add all payments into a Total Amount: round to the nearest \$1,000.

6125

2-7 If this company sponsors any research or other sponsored activity in which you are involved, or if you are involved in any research with a drug/device/product from this company, PLEASE DESCRIBE details.
(Please provide title of project(s), eRS ID#(s), Grant/Award number(s), fund number(s) or other identifiable information for all projects. If you do not know this information, please include the name and contact information of the Principal Investigator.)

This company sponsors eRS #12345

2-8 If you prescribe, use, or implant drugs or devices made by this entity, PLEASE DESCRIBE details.
Briefly describe the drugs/devices you utilize and how frequently you use them


I use device X, which is manufactured by this company.


2-9 If you have any students or trainees currently working on research related to this entity, PLEASE DESCRIBE the role(s) that each student play(s) in the research.
Briefly describe the role(s) that each student plays in the research

I don't have any students working on projects related to the company.

2-10 Please provide any additional information that may be relevant to the review of this business relationship.

n/a

Save 



DELETE Help

Delete This Answer

If you need to make changes, scroll to the top of the entry and click “Edit Answer”

[2] BUSINESS RELATIONSHIPS (PART 1 , PERSONAL COMPENSATION AND INTELLECTUAL PROPERTY RIGHTS)

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Separately identify each applicable business relationship by selecting "New Entry" for each company or business relationship.

[2] Have you, your spouse, or your dependent children received \$5,000 or more in the past calendar year or expect to receive \$5,000 or more in the current calendar year from an entity that appears to be related to your institutional responsibilities and/or sponsored activities? Have you received any income from intellectual property rights (e.g., license fees, royalties, milestone payments)?

Yes No

Entry: 1

[Edit Answer](#)

2-1 Name of Company

Name the individual or company with whom you have a business relationship.

Test

2-2 Identify all applicable relationships for you, your spouse, or your dependent children.

For example, if you are an equity owner and your child is a paid employee for a company, you will identify both relationships in this section by selecting option (1) Self (SLU Employee) and (3) Child.

• Self (SLU Employee)

2-3 Your Role

• Speaker

2-4 Please describe your role in more detail. If you are on a speakers' bureau or give talks for the company, please provide the names of the drugs, devices, or products.

I speak about product A for company Test

2-5 Amount Received in previous calendar year (Enter the dollar amount or '0')

5025

Include the amount of money you received in US Dollars between January 1 and

If you need to add another company, click “New Entry”

federal form 1099, W-2, or 10-K. You may also collect this information from a deposit slip, remittance form, or other type of paper receipt. If you received multiple payments from a single Research Sponsor, please add all payments into a Total Amount. You may round to the nearest \$1,000.

2-8 Anticipated amount in current calendar year (Enter the dollar amount or '0')

6125

Include the amount of money you anticipate receiving in US Dollars between January 1 and December 31 of the current calendar year. This information may be a written or verbal agreement with the outside entity. This amount may be unknown until it is received; please make your best estimate. If you anticipate receiving multiple payments from a single Research Sponsor, please add all payments into a Total Amount: round to the nearest \$1,000.

2-7 If this company sponsors any research or other sponsored activity in which you are involved, or if you are involved in any research with a drug/device/product from this company, PLEASE DESCRIBE details.

This company sponsors eRS #12345

(Please provide title of project(s), eRS ID#(s), Grant/Award number(s), fund number(s) or other identifiable information for all projects. If you do not know this information, please include the name and contact information of the Principal Investigator.)

2-8 If you prescribe, use, or implant drugs or devices made by this entity, PLEASE DESCRIBE details.

I use device X, which is manufactured by this company.

Briefly describe the drugs/devices you utilize and how frequently you use them

2-9 If you have any students or trainees currently working on research related to this entity, PLEASE DESCRIBE the role(s) that each student play(s) in the research.

I don't have any students working on projects related to the company.

Briefly describe the role(s) that each student plays in the research

2-10 Please provide any additional information that may be relevant to the review of this business relationship.

n/a

If you, your spouse, or your dependent children received \$5,000 or more from an entity that appears to be related to your institutional responsibilities and/or sponsored activities, click "New Entry" at right

New Entry



If you add a company by mistake, click “Delete This Answer” at the bottom of the screen

2-6 Anticipated amount in current calendar year (Enter the dollar amount or '0')

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6125

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Briefly describe the role(s) that each student plays in the research

I don't have any students working on projects related to the company.

2- Please provide any additional information that may be relevant to the review of this business relationship.

10 n/a

Save Cancel

DELETE Help

Delete This Answer



Continue to complete the rest of the questions in the same way.

If you need to stop, you can press save at any time and return to finish the disclosure later.

[5] FIDUCIARY DUTY

The purpose of this question is to identify any relationship in which a member of the University community participates as an administrator within an external organization. This includes any relationship in which you see yourself as a guardian of the external organization's best interest. The University does not discourage relationships of this kind, but instead seeks only that the relationships be disclosed. Remember that within the Conflict of Interest Disclosure Form, an employee must consider their spouse and dependent children to be one and the same with the employee.

Separately identify the relationship for each applicable member. For example, if you are a volunteer board member and your spouse is a paid editor for the company's newsletter, you will need two separate entries. Answer the questions first by identifying yourself and your role for the company, and then select "New Entry" to identify your spouse and his/her role for the company.

[5] Do you, your spouse, or your dependent children currently hold a position with a non-SLU organization/company that may appear to come in conflict with your institutional responsibilities and/or sponsored activities? Yes No

[6] ADDITIONAL INFORMATION

The purpose of this question is to collect any information you may want to share on the Conflict of Interest Disclosure Form.

[6] Do you have any additional information that may be relevant to your Conflict of Interest Disclosure? Yes No

Save and Review

You can add additional information in question 6, then press “Save and Review”

[5] FIDUCIARY DUTY

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[6] Do you have any additional information that may be relevant to your Conflict of Interest Disclosure? Yes No

Details: Saved

Save and Review



Scroll to the top of the page to review your complete disclosure. If you need to make any changes, press “COI Edit Page”

| PERSONAL INFORMATION | | | | | | Help |
|----------------------|----------|-----------|--|-------|-------------------|------|
| eRS ID | Name | Banner Id | Department/Division | Title | Contact | |
| 82 | Jane Doe | -janedoe | eRS Development Team (Test Division 9) (Saint Louis University) | | jane__doe@slu.edu | |

| COI ENTRIES | |
|---|---|
| COI Edit Page | |
| [1] UNRESTRICTED FUNDING | |
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| [1] Have you received any unrestricted funds in the previous or current calendar year? | No |
| [2] BUSINESS RELATIONSHIPS (PART 1 , PERSONAL COMPENSATION AND INTELLECTUAL PROPERTY RIGHTS) | |
| <p>The purpose of this question is to identify any relationship in which a member of the University community is involved in a financial relationship that appears to be related to his/her institutional responsibilities and/or sponsored activities.</p> <p>In this section, please report the following: (1) personal compensation such as salary, consulting fees, honoraria or other payments from the organization if those payments exceed \$5,000 per calendar year; and (2) intellectual property rights such as license fees, royalties, or milestone payments. Note that this does not include salary, royalties, or other remuneration from Saint Louis University or payments from government agencies for seminars, lectures, service on advisory committees or service on review panels.</p> <p>Separately identify each applicable business relationship by selecting "New Entry" for each company or business relationship.</p> | |
| [2] Have you, your spouse, or your dependent children received \$5,000 or more in the past calendar year or expect to receive \$5,000 or more in the current calendar year from an entity that appears to be related to your institutional responsibilities and/or sponsored activities? Have you received any income from intellectual property rights (e.g., license fees, royalties, milestone payments)? | Yes |
| 2-1 Name of Company <i>Name the individual or company with whom you have a business relationship.</i> | Test |
| 2-2 Identify all applicable relationships for you, your spouse, or your dependent children. <i>For example, if you are an equity owner and your child is a paid employee for a company, you will identify both relationships in this section by selecting option (1) Self (SLU Employee) and (3) Child.</i> | <ul style="list-style-type: none"> Self (SLU Employee) |
| 2-3 Your Role | <ul style="list-style-type: none"> Speaker |

After reviewing your disclosure, click the checkbox next to “I have confirmed” and press “Submit”

[6] ADDITIONAL INFORMATION

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[6] Do you have any additional information that may be relevant to your Conflict of Interest Disclosure? Yes

Details: I have ended my financial relationship with Test3, a company I listed on my COI disclosure last year

STATUS SUMMARY

Please review your responses then scroll down to the Employee Submission section to electronically sign and submit your disclosure.

EMPLOYEE SUBMISSION [Help](#)

By submitting this electronic Conflict of Interest in Research Disclosure form (eCOI), I certify that the information contained herein is complete and accurate to the best of my knowledge; and I acknowledge my continuing obligation to inform Saint Louis University's Division of Research Administration of any change in my outside activities at time of discovery by completing and submitting an amended disclosure. Further, I accept the responsibility as a PI to inform others who are involved in my research that they are also required to submit an electronic Conflict of Interest in Research Disclosure form.

Not signed

Submit By: _____ Submit Date: _____

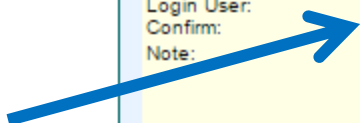
Note: _____

SIGNATURE

Login User: Jane Doe

Confirm: I have confirmed

Note: _____



You will now see the submitted version of your COI disclosure.

COI Form 2016 (2/27/2016) COI Full View | My COI Disclosures
COI Disclosure Status Help
 Employee: Jane Doe

| COI# | Version | Assign Date | COI Trained | Employee Sign Date | Admin Review Date | Review Status | COI Status | Employee Locked | Admin Locked | Closed |
|-------|----------|-------------|-------------|--------------------|-------------------|---------------------|------------|-------------------------------------|--------------------------|--------------------------|
| 66217 | Original | 03/22/2016 | 3/23/2016 | 03/23/2016 | | Pending/Initialized | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

University Policies

- [Conflict of Interest in Research Policy](#)
- [Gifts and Entertainment Policy](#)

Note: These links may open new browser windows.

ADMIN NOTE TO EMPLOYEE

PERSONAL INFORMATION Help

| eRS ID | Name | Banner Id | Department/Division | Title | Contact |
|--------|----------|-----------|--|-------|-------------------|
| 82 | Jane Doe | -janedoe | eRS Development Team (Test Division 9) (Saint Louis University) | | jane__doe@slu.edu |

COI ENTRIES

[1] UNRESTRICTED FUNDING

The purpose of this section is to identify any relationship in which a member of the University community is receiving non-grant funds from a potential research sponsor to the University. For example, a potential research sponsor may give funds to a researcher's departmental development account to support the researcher's activities without any restrictions. The University is grateful for such gifts, but maintains a responsibility to avoid any appearance of favorable treatment to those benefactors. Remember that within the Conflict of Interest Disclosure Form, an employee must consider their spouse and dependent children to be one and the same with the employee.

[1] Have you received any unrestricted funds in the previous or current calendar year? No

[2] BUSINESS RELATIONSHIPS (PART 1 , PERSONAL COMPENSATION AND INTELLECTUAL PROPERTY RIGHTS)

The purpose of this question is to identify any relationship in which a member of the University community is involved in a financial relationship that appears to be related to his/her institutional responsibilities and/or sponsored activities.

In this section, please report the following: (1) personal compensation such as salary, consulting fees, honoraria or other payments from the organization if those payments exceed \$5,000 per calendar year; and (2) intellectual property rights such as license fees, royalties, or milestone payments. Note that this does not include salary, royalties, or other remuneration from Saint Louis University or payments from government agencies for seminars, lectures, service on advisory committees or service on review panels.

Separately identify each applicable business relationship by selecting "New Entry" for each company or business relationship.

[2] Have you, your spouse, or your dependent children received \$5,000 or more in the past calendar year or expect to receive \$5,000 or more in the current calendar year from an entity that appears to be related to your institutional responsibilities and/or sponsored activities? Have you received any income from intellectual property rights (e.g., license fees, royalties, milestone payments)? Yes

| | |
|---|---|
| <p>2-1 Name of Company <i>Name the individual or company with whom you have a business relationship.</i></p> | <p>Test</p> |
| <p>2-2 Identify all applicable relationships for you, your spouse, or your dependent children. <i>For example, if you are an equity owner and your child is a paid employee for a company, you will identify both relationships in this section by selecting option (1) Self (SLU Employee) and (3) Child.</i></p> | <ul style="list-style-type: none"> • Self (SLU Employee) |

From your eRS dashboard, you can also access your completed disclosure in the “Compliance” box



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Reminder: The next annual Conflict of Interest Disclosure will be launched in March 2016. Please be mindful that the [Conflict of Interest in Research Policy \(link to PDF\)](#) requires that any new significant financial interest must be disclosed within 30 days of discovery. New financial interests can be submitted by amending your eCOI disclosure if an eCOI disclosure is already on file. Please visit the [Conflict of Interest in Research](#) page for instructions on submitting and amending your eCOI disclosure.

If you have any questions, please e-mail COI@slu.edu or call 977-7047 for assistance.

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Effort Reports

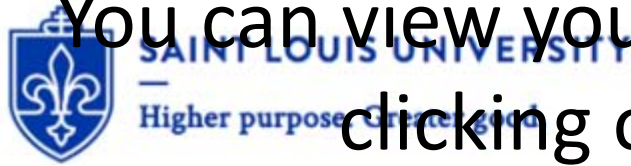
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You can view your submitted disclosure by clicking on the form name



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Employee: Jane Doe

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COI to be amended: COI # 66217 - Jane Doe - 3/22/2016

| COI # | Version | Assign Date | COI Trained | Employee Sign Date | Admin Review Date | Review Status | COI Status | Employee Locked | Admin Locked | Closed |
|-------|----------|-------------|-------------|--------------------|-------------------|-------------------------|---------------------|-------------------------------------|--------------------------|--------------------------|
| 66217 | Original | 03/22/2016 | 3/23/2016 | 03/23/2016 | 03/23/2016 | Review Complete (Admin) | No Conflict (Admin) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

I want to make an amendment

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| COI # | FormInstanceName | Assign Date | Assign Note | Deadline | Sign Date | Admin Review Date | Review Status | Note to Employee | COI Status | Staff Locked | Admin Closed |
|-------|---|-------------|-------------|------------|----------------------|----------------------|-------------------------|-----------------------------|---------------------|--------------|--------------|
| 66217 | » COI Form 2016 (2/27/2016) | 03/22/2016 | | 04/21/2016 | 3/23/2016 4:32:05 PM | 3/23/2016 4:35:55 PM | Review Complete (Admin) | Test. | No Conflict (Admin) | y | n |
| 62832 | » COI Form 2015 (2/27/2015) | 02/27/2015 | | 03/29/2015 | 5/8/2015 1:46:52 PM | 5/8/2015 1:46:52 PM | Review Complete (Auto) | Approved based on responses | COI Exempt (Auto) | y | y |
| 54261 | » COI Form 2014 (2/1/2014) | 01/29/2014 | | 02/28/2014 | 4/3/2014 11:29:08 AM | 4/3/2014 11:29:08 AM | Review Complete (Auto) | Approved based on responses | No Conflict (Auto) | y | y |
| 53642 | » COI Form 2012 (8/24/2012) | 01/08/2013 | | 02/07/2013 | | | Review Complete (Admin) | | Other | y | y |

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You can update your disclosure by clicking the checkbox next to “I want to make an amendment” then clicking the “Make Amendment to this COI Disclosure” box



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COI to be amended: COI # 66217 - Jane Doe - 3/22/2016

| COI # | Version | Assign Date | COI Trained | Employee Sign Date | Admin Review Date | Review Status | COI Status | Employee Locked | Admin Locked | Closed |
|-------|----------|-------------|-------------|--------------------|-------------------|-------------------------|---------------------|-------------------------------------|--------------------------|--------------------------|
| 66217 | Original | 03/22/2016 | 3/23/2016 | 03/23/2016 | 03/23/2016 | Review Complete (Admin) | No Conflict (Admin) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |



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|-------|-----------------------------|-------------|-------------|------------|----------------------|----------------------|-------------------------|-----------------------------|---------------------|--------------|--------------|
| 66217 | » COI Form 2016 (2/27/2016) | 03/22/2016 | | 04/21/2016 | 3/23/2016 4:32:05 PM | 3/23/2016 4:35:55 PM | Review Complete (Admin) | Test. | No Conflict (Admin) | y | n |
| 62832 | » COI Form 2015 (2/27/2015) | 02/27/2015 | | 03/29/2015 | 5/8/2015 1:46:52 PM | 5/8/2015 1:46:52 PM | Review Complete (Auto) | Approved based on responses | COI Exempt (Auto) | y | y |
| 54261 | » COI Form 2014 (2/1/2014) | 01/29/2014 | | 02/28/2014 | 4/3/2014 11:29:08 AM | 4/3/2014 11:29:08 AM | Review Complete (Auto) | Approved based on responses | No Conflict (Auto) | y | y |
| 53642 | » COI Form 2012 (8/24/2012) | 01/08/2013 | | 02/07/2013 | | | Review Complete (Admin) | | Other | y | y |

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|-------|---|-------------|-------------|------------|----------------------|-------------------|---------------------|------------------|------------|--------------|--------------|
| 86217 | » COI Form 2016 (2/27/2016) | 02/27/2016 | | 04/21/2016 | 3/23/2016 4:32:05 PM | | Pending/Initialized | | | y | n |

AMENDMENT TO CURRENT COI Help

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| COI # | FormInstanceName | Assign Date | Assign Note | Deadline | Sign Date | Admin Review Date | Review Status | Note to Employee | COI Status | Staff Locked | Admin Closed |
|-------|---|-------------|-------------|------------|----------------------|----------------------|-------------------------|-----------------------------|--------------------|--------------|--------------|
| 86217 | » COI Form 2016 (2/27/2016) | 03/22/2016 | | 04/21/2016 | 3/23/2016 4:32:05 PM | | Pending/Initialized | | | y | n |
| 62832 | » COI Form 2015 (2/27/2015) | 02/27/2015 | | 03/29/2015 | 5/8/2015 1:46:52 PM | 5/8/2015 1:46:52 PM | Review Complete (Auto) | Approved based on responses | COI Exempt (Auto) | y | y |
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| 53642 | » COI Form 2012 (8/24/2012) | 01/08/2013 | | 02/07/2013 | | | Review Complete (Admin) | | Other | y | y |

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Changes are locked online until the review is complete. If you need to make changes and the form is not available, please contact COI@slu.edu or 977-7047 for assistance.

If you have questions, please contact
COI@slu.edu

977-7047: Libby Tempel, Manager

977-6242: Rita Skiba, Graduate Assistant