SAINT LOUIS UNIVERSITY

School of Social Work

3550 Lindell Boulevard St. Louis, Mo 63103 (314) 977-2724 Office (314) 977-2731 Fax

PROPOSAL FOR PRACTICUM AT PLACE OF EMPLOYMENT

Semester/Year					
Student Name					
Student contact information:	Mobile phone:	: W	ork/other phones:	Email:	
Student Address, City/State/Zip					
Agency name					
Agency Address, City/State/Zip					
Field Instructor Name					
Field Instructor Contact Information	Mobile phone:	: Wor	k phone/ext:	Email	
Employment Supervisor Name					
Employment Supervisor Contact Information					
Practicum (Circle)	SWRK: Practicum:	5821/5841 l (Foundation)	5822/5832/5842 II	5823/5833/5843 III (Concentration)	824 IV
	SWRK: Practicum:	5825/5834 IV/V (Optional Elect	ive)		

Criteria for Practicum at Place of Employment

Practicum Activities	Different from regular job responsibilities; new learning; appropriate graduate level work
Field	MSW degree received at least two years prior to current date; be employed in current position for at
Instructor	least one year; be a person other than the student' s employment supervisor; willing to meet the requirement of one hour weekly, face-to-face supervision with student

POE Meeting	
and	All parties meet to discuss terms of POE contract; and agree on POE outcome project that is submitted
outcome	to faculty liaison at end of semester in order to receive practicum grade
project	

I. Current employment responsibilities - Specify roles, tasks and activities.

II. Proposed practicum roles and tasks - Specify roles that will produce <u>new</u>, <u>graduate level</u> learning.

III. Schedule Information - Complete the following schedule information:

Work Schedule:	Practicum Schedule:	
Monday Tuesday Wednesday Thursday Friday Saturday Sunday	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	
Practicum Start Date:	Practicum Ending Date:	
Total Number of Practicum Hours: Number of Practicum Hours that overla	p with paid employment hours:	

IV. Outcome for Place of Employment Practicum - Describe the outcome product that will be completed during this practicum. Be specific regarding the product, time frame, use, etc.

Student	Date
Employment Supervisor	Date
MSW Field Instructor	Date
Faculty Liaison	Date
Director of Field Education	Date